

**CIUDAD SOIL AND WATER CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING**

Zoom
Virtual Meeting

**January 22nd, 2024
Meeting Minutes**

1. **Call to Order** **4:31 pm**
 - A. Supervisors Present: Steve Glass, Tom Allen, Zoe Economou, Dan Conklin (departed at 6:39 pm), Maria Young, Sarah Hurteau (departed at 6:11 pm)
 - B. Supervisors Absent: none.
 - C. Others Present: Astrid Mooney, Erin Blaz (joined at 4:32 pm), Ricky Reedy, Orlando Romero, Jaren Peplinski, Theresa Aragon, April Luna (joined at 4:33 pm)

2. **Agenda Review and Approval (Action Item):** Ms. Hurteau requested that other businesses be moved to item 4. Mr. Glass moved to approve the amended agenda, which was seconded by Mr. Allen and the motion was approved unanimously by roll call vote.
Roll Call Vote: Steve Glass – Yes
Thomas Allen – Yes
Zoe Economou –Yes
Daniel Conklin – Yes
Maria Young – Yes
Sarah Hurteau - Yes

3. **Review and Approval of Minutes (Action Item)**
 - A. Regular Board Meeting Minutes 12/18/2023 – Ms. Hurteau made a motion to approve the 12/18/2023 meeting minutes, which was seconded by Mr. Glass and the motion was approved unanimously by roll call vote.
Roll Call Vote: Steve Glass – Yes
Thomas Allen – Yes
Zoe Economou –Yes
Daniel Conklin – Yes
Maria Young – Yes
Sarah Hurteau – Yes

4. **Other Business**
 - A. House Bill 41 - Ms. Hurteau noted that there had been a request for Ciudad SWCD to support HB 41, a clean transportation fuel bill that was introduced in 2022 and 2023. HB 41 would reduce the carbon density of fuel, mostly gasoline, within the State of New Mexico. Ms. Hurteau provided a quick summary of the bill. Mr. Glass offered that the bill does not appear to make any changes to energy requirements or regulations, but instead sets up a board within the Environmental Improvement Division (EID) to gather input from stakeholders and develop draft regulations related to proposed carbon density changes. The board had a brief discussion on the broad language included in the proposed bill, the proposed fuel density changes under the bill, and the potential benefit of a cost analysis prior to rule promulgation. Ms. Hurteau requested that she speak on behalf of the District (related to discussions on HB 41) and work with board members individually to gather information and address concerns (primarily over Section 4C(2) of the bill). Board consensus was in favor of allowing Ms. Hurteau to represent the District on HB 41. Board consensus was in favor, no action was taken or required.

5. **Guest Presentation - None**

6. Reports of Partners

- A. EMNRD (Marissa Goodwin): No report was provided.
- B. NRCS (April Luna): A written report was provided and reviewed.
- C. NMDA (Katie Mechenbier): A written report was provided and reviewed.
- D. NMED (TBD): No report was provided.
- E. Other: No additional reports were provided.

7. Finance Committee Report (Action Item)

- A. 12/31/2023 Finance Report. Ms. Mooney reviewed the December financial reports. Ms. Economou recommended acceptance of the finance report on behalf of the finance committee. Ms. Economou moved to accept the 11/30/2023 financial reports, which was seconded by Mr. Allen and the motion was unanimously approved by roll call vote.
Roll Call Vote: Steve Glass – Yes
Thomas Allen – Yes
Zoe Economou –Yes
Daniel Conklin – Yes
Maria Young – Yes
Sarah Hurteau – Yes
- B. 2nd Quarterly Budget Report - Ms. Mooney reviewed the 2nd Quarterly Budget Report. Ms. Economou moved to accept the 2nd Quarterly Budget Report, which was seconded by Mr. Allen and the motion was unanimously approved by roll call vote.
Roll Call Vote: Steve Glass – Yes
Thomas Allen – Yes
Zoe Economou –Yes
Daniel Conklin – Yes
Maria Young – Yes
Sarah Hurteau – Yes
- C. Resolution 2024-01 approving the 2nd Quarter Budget Adjustment Request

Ms. Economou moved to adopt Resolution 2024-01 to approve the 2nd Quarter Budget Adjustment Request, which was seconded by Ms. Hurteau and the motion was unanimously approved by roll call vote.
Roll Call Vote: Steve Glass – Yes
Thomas Allen – Yes
Zoe Economou –Yes
Daniel Conklin – Yes
Maria Young – Yes
Sarah Hurteau – Yes

- 8. **District Staff Report** – (Astrid Mooney, Erin Blaz, Ricky Reedy, Orlando Romero, Jaren Peplinski, Theresa Aragon) – Report was provided and reviewed.

9. Action Items

- A. Oath of Office for Board Supervisors (Tom Allen, Daniel Conklin, Maria Young) - Recently elected Supervisors were asked to complete, sign and submit their oaths of office using a standardized form provided.
- B. Reorganize district board: Elect chairman, vice chair, and secretary-treasurer –

Mr. Glass asked if there were any nominations for chair. Mr. Conklin nominated Mr. Glass for Chair, and Mr. Allen seconded the motion. Mr. Conklin nominated Mr. Allen for Vice

Chair, and Mr. Glass seconded the motion. Mr. Allen nominated Ms. Economou for Secretary-treasurer. Mr. Conklin seconded the motion. Each nominee accepted his or her nomination. Mr. Allen made a motion to confirm the nominations, which was seconded by Ms. Economou. The motion was approved unanimously by roll call vote.

Roll Call Vote: Steve Glass – Yes
Thomas Allen - Yes
Zoe Economou –Yes
Daniel Conklin – Yes
Maria Young – Yes
Sarah Hurteau – In absentia

C. Governmental Service Agreement with NM Youth Conservation Corps Commission –

Ms. Economou made a motion to approve the Written Amendment with Bernalillo County Natural Resource Services and authorized Chairman Glass to sign on behalf of the Board, which was seconded by Mr. Allen. The motion was approved unanimously by roll call vote.

Roll Call Vote: Steve Glass – Yes
Thomas Allen - Yes
Zoe Economou –Yes
Daniel Conklin – Yes
Maria Young – Yes
Sarah Hurteau – In absentia

D. Written Amendment with Bernalillo County NRS –

Mr. Allen made a motion to approve the Written Amendment with Bernalillo County Natural Resource Services for drone and LIDAR services at the Tijeras Creek Watershed Restoration Project site and authorized Chairman Glass to sign on behalf of the Board, which was seconded by Ms. Economou. The motion was approved unanimously by roll call vote.

Roll Call Vote: Steve Glass – Yes
Thomas Allen - Yes
Zoe Economou –Yes
Daniel Conklin – Yes
Maria Young – Yes
Sarah Hurteau – In absentia

10. Reports and possible Action Items

A. Board of Supervisors Roles and Responsibilities –

Mr. Conklin made a motion to adopt the Board of Supervisors Roles and Responsibilities document, which was seconded by Mr. Allen. The motion was approved unanimously by roll call vote.

Roll Call Vote: Steve Glass – Yes
Thomas Allen - Yes
Zoe Economou –Yes
Daniel Conklin – Yes
Maria Young – Yes
Sarah Hurteau – In absentia

B. Appointment of Supervisor for Position 6 –

The board will be reviewing the current list of potential supervisors and will be adding additional people to the list as options are considered.

Adjourned

6:45 PM

Submitted by: Jaren Peplinski

Date approved: February 26, 2024