

**CIUDAD SOIL AND WATER CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING**

Woodward House, Candelaria Nature Preserve
48MF+3M4, Albuquerque, NM 87107
Hybrid Meeting on Zoom

**October 16, 2023
Meeting Minutes**

1. **Call to Order** **4:34 pm**
 - A. Supervisors present: Steve Glass, Thomas Allen, Zoe Economou, Maria Young, Tom Allen (arrived at 4:43), Sarah Hurteau
 - B. Supervisors absent: Joshua O'Halloran, Dan Conklin
 - C. Others Present: Astrid Mooney, Erin Blaz, Jaren Peplinski, Ricky Reedy, Marissa Goodwin (departed at approximately 5:00pm)

2. **Agenda Review and Approval (Action Item):** Ms. Economou moved to approve the agenda, which was seconded by Ms. Hurteau and the motion was approved unanimously by roll call vote.
Roll Call Vote: Steve Glass – Yes
Thomas Allen - Not present
Zoe Economou –Yes
Daniel Conklin – Absent
Maria Young – Yes
Sarah Hurteau - Yes
Joshua O-Halloran – Absent

3. **Review and Approval of Minutes (Action Item)**
 - A. Regular Board Meeting Minutes 9/18/2023 – Ms. Hurteau made a motion to approve the 9/18/2023 meeting minutes, which was seconded by Ms. Economou and the motion was approved unanimously by roll call vote.
Roll Call Vote: Steve Glass – Yes
Thomas Allen - Not present
Zoe Economou –Yes
Daniel Conklin – Absent
Maria Young – Yes
Sarah Hurteau - Yes
Joshua O-Halloran – Absent

4. **Guest Presentation: None.**

5. **Reports of Partners**
 - A. EMNRD (Marissa Goodwin): A verbal report was provided - San Antonito Open Space project updates- 2 contractor meetings, one will commit, work should be done by end of the year with current Ciudad SWCD funding. Bernalillo County Open Space project meeting with Adam Splitek about new projects and some re-treatment for past projects to utilize funding sources available to State Forestry and Ciudad SWCD. State Forestry will be providing a contractor training for FEMA Bosque project contractors and inspections for this project. This project will be mostly completed with hand-crews mastication on a small amount of acreage. The implementation plan was just sent and Ricky, Forest Health Manager, is creating a public information document.
 - B. NRCS (Nickolas Goodman): A written report was provided and reviewed by the board.
 - C. NMDA (Katie Mechenbier): A written report was provided and reviewed. Jaren and Astrid attended the District Operations Training. Healthy Soil Grants are upcoming in 2025. Recertification of CPO upcoming in March 2024. River Stewards program is looking for FY24 proposals. Ciudad SWCD [can become a stakeholder](#) in [water reuse regulations](#), Mr.

Glass will register Ciudad SWCD. Soil and Water Conservation Day January 31, 2024 at the legislature, Ciudad SWCD will need to coordinate NMACD to retain one of their 23 spots. Sixth National Cohesive Wildland Fire Management Strategy, Ricky will be attending. NMACD annual meeting is Nov 7, Mr. Glass recommends that the District Manager attend in our one member spot.

D. NMED (Jared Wood): No report was provided.

6. Finance Committee Report (Action Item)

A. 9/30/2023 Finance Report. Ms. Mooney reviewed the September financial reports. Mr. Glass asked for clarifications about anticipated donations, and a minor discrepancy of 64 cents, which was explained by Ms. Mooney. Ms. Hurteau asked about any increases in insurance premiums. Ms. Economou recommended acceptance of the finance report on behalf of the finance committee, Ms. Economou moved to accept the 9/30/2023 financial reports, which was seconded by Mr. Allen and the motion was unanimously approved by roll call vote.

Roll Call Vote: Steve Glass – Yes
Thomas Allen – Yes
Zoe Economou –Yes
Daniel Conklin – Absent
Maria Young – Yes
Sarah Hurteau - Yes
Joshua O-Halloran - Absent

B. 1st Quarterly budget report. Ms. Mooney reviewed the 1st Quarterly Budget report. Ms. Economou recommended acceptance of the 1st Quarterly Budget Report. Mr. Allen moved to accept the 1st quarterly budget reports, which was seconded by Mr. Allen and the motion was unanimously approved by roll call vote.

Roll Call Vote: Steve Glass – Yes
Thomas Allen – Yes
Zoe Economou –Yes
Daniel Conklin – Absent
Maria Young – Yes
Sarah Hurteau - Yes
Joshua O-Halloran - Absent

7. **District Staff Report** – (Astrid Mooney, Erin Blaz, Jaren Peplinski, Ricky Reedy) – Report was provided and reviewed.

8. Action Items

A. Sponsor Agreement with Bernalillo County for the Land and Water Summit. Mr. Allen moved to approve the sponsor agreement with Bernalillo County the Land and Water Summit and to authorize Chairman Glass to sign on behalf of the Board, which was seconded by Ms. Economou and the motion was approved unanimously by roll call vote.

Roll Call Vote: Steve Glass – Yes
Thomas Allen - Yes
Zoe Economou –Yes
Daniel Conklin – Absent
Maria Young – Yes
Sarah Hurteau - Yes
Joshua O-Halloran – Absent

B. Changes to Inter-governmental Agreement with Edgewood SWCD for the reflective house

numbers. Edgewood has requested that Ciudad SWCD take the Edgewood landowner orders for Edgewood SWCD District Manager's approval and cost, including a 10% handling fee for batches of 5 or more. Mr. Reedy confirmed that he has the capacity for the requested function. Ms. Hurteau moved to approve the changes to the inter-governmental agreement and to authorize Chairman Glass to sign on the behalf of the board which was seconded by Ms. Economou and the motion was approved unanimously by roll call vote.

Roll Call Vote: Steve Glass – Yes
 Thomas Allen - Yes
 Zoe Economou –Yes
 Daniel Conklin – Absent
 Maria Young – Yes
 Sarah Hurteau - Yes
 Joshua O-Halloran – Absent

- C. Professional Service Agreement with Jennifer Moss for bookkeeping services. Ms. Moss has reviewed the contract. Ms. Hurteau moved to approve the PSA and to authorize Chairman Glass to sign on behalf of the Board, which was seconded by Mr. Allen the motion was approved unanimously by roll call vote.

Roll Call Vote: Steve Glass – Yes
 Thomas Allen - Yes
 Zoe Economou –Yes
 Daniel Conklin – Absent
 Maria Young – Yes
 Sarah Hurteau - Yes
 Joshua O-Halloran – Absent

9. Reports and Possible Action Items

- A. none

10. Other Business

- A. Nominating Laura Paskus for Conservation Advocacy Award will be added to the next board meeting agenda.
B. How is Zoe feeling?
C. Josh has "stepped down"; requested a letter of resignation

Adjourned

6:07 PM

Submitted by: Erin Blaz

Date approved: