

**CIUDAD SOIL AND WATER CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING**

Zoom
Virtual Meeting

October 21st, 2024

DRAFT

Meeting Minutes

1. Call to Order

4:39pm

- A. Supervisors present: Steve Glass, Gabriella Coughlin, Zoe Economou, Tom Allen,
- B. Supervisors absent: Maria Young, Sarah Hurteau, Daniel Conklin
- C. Others Present: Joshua O'Halloran, Erin Blaz, Ricky Reedy, CJ Ames, Sabrina Apodaca, Annie Montes, Cecilia Huizar

2. Agenda Review and Approval (Action Item): Mr. Glass moved to approve the agenda, which was seconded by Zoe Economou and approved unanimously by roll call vote.

Roll Call Vote: Steve Glass – Yes
 Thomas Allen – Yes
 Zoe Economou – Yes
 Daniel Conklin – Absent
 Maria Young – Absent
 Gabriella Coughlin – Yes
 Sarah Hurteau – Absent

3. Minutes Review and Approval (Action Item)

- A. [Regular Board Meeting Minutes 9.16.2024](#). Steve Glass made a motion to approve the 9/16/2024 meeting minutes, which was seconded by Tom Allen and the motion was approved unanimously by roll call vote.

Roll Call Vote: Steve Glass – Yes
 Thomas Allen – Yes
 Zoe Economou – Yes
 Daniel Conklin – Absent
 Maria Young – Absent
 Gabriella Coughlin – Yes
 Sarah Hurteau – Absent

4.

5. Reports of Partners

- A. EMNRD (Lawrence Crane): No Report
- B. [NRCS](#) (Dusty Glidewell - Acting D.C.). Written Report submitted
- C. [NMDA](#) (Katie Mechenbier): Written Report submitted. NMACD Annual meeting is coming up and some Ciudad SWCD staff will attend.
- D. NMED: (Alan Klatt)
- E. Other

6. Finance Committee Report (Action Item)

- A. [9.30.2024 Financial Report](#). Steve asked questions about our expenses for the truck and our expenses for the internet. They are over budget for this time of year. He noted that we can probably use less over the rest of the year or we may have under budgeted. Ms. Economou moved to accept and approve the financial report. The motion was seconded by Mr. Allen. The motion was unanimously approved by a roll call vote.

Roll Call Vote: Steve Glass – Yes
Thomas Allen – Yes
Zoe Economou – Yes
Daniel Conklin – Absent
Maria Young – Absent
Gabriella Coughlin – Yes
Sarah Hurteau – Absent

- B. Ms Economou moved to accept the Quarterly Report. Seconded by Mr Allen. The motion was unanimously approved by a roll call vote.

Roll Call Vote: Steve Glass – Yes
Thomas Allen – Yes
Zoe Economou – Yes
Daniel Conklin – Absent
Maria Young – Absent
Gabriella Coughlin – Yes
Sarah Hurteau – Absent

7. Action Items

- A. [Indian Pueblo Cultural Center Contract](#) for Land and Water Summit 2025, March 5-7, 2025. Steve noted that IPCC is a wonderful place for this conference. Motion to authorize Steve Glass to sign a contract with the IPCC for the Land and Water Summit. Mr. Allen moved to approve Steve signing this contract. Seconded by Ms Economou. The motion was unanimously approved by a roll call vote

Roll Call Vote: Steve Glass – Yes
Thomas Allen – Yes
Zoe Economou – Yes
Daniel Conklin – Absent
Maria Young – Absent
Gabriella Coughlin – Yes
Sarah Hurteau – Absent

- B. [Bernalillo County Sponsorship Agreement](#) for Land and Water Summit 2025. Motion to approve entering into a Sponsorship Agreement with Bernalillo County for the Land and Water Summit. A motion was made by Mr Allen to authorize Steve's signature on this agreement. Seconded by Ms Economou. The motion was unanimously approved by a roll call vote.

Roll Call Vote: Steve Glass – Yes
Thomas Allen – Yes
Zoe Economou – Yes
Daniel Conklin – Absent
Maria Young – Absent

Gabriella Coughlin – Yes

Sarah Hurteau – Absent

- C. [Sub-Agreement for COCO CCF Grant](#). Steve asked about the matching funds. Ricky noted that we have changed it to reflect a smaller match. Section 15 paragraph 3, states that awardee will comply with Colorado laws. Do we need to understand CO law to make sure we comply with them? What if there is a conflict with NM law? Ricky will follow up with the COCO people. A very high amount of liability insurance is required in this agreement. It is very expensive. Mr Allen, Ms Economou and Gabriella Coughlin discussed moving this item to November or to vote on approving it with the condition that Steve gets answers to his questions discussed above. Motion to approve entering into a Sub-Agreement for the COCO CCF Grant as long as Steve gets answers to his questions from COCO. Mr Allen made a motion. Seconded by Ms Economou. Steve will need to sign agreement on page 11, Attachment B, C, and D.. and initial the agreement and Attachment E. The motion was unanimously approved by a roll call vote.

Roll Call Vote: Steve Glass – Yes
Thomas Allen – Yes
Zoe Economou – Yes
Daniel Conklin – Absent
Maria Young – Absent
Gabriella Coughlin – Yes
Sarah Hurteau – Absent

- D. Health Care Reimbursement Adjustment for Forest Health Manager. Steve inquired if the amount was going up or down. Ricky stated that it is going up. Board approval is necessary because the insurance policy is different from insurance coverage offered by the state. Motion to approve a 50% health care reimbursement adjustment for the Forest Health Manager. Mr Allen made a motion to approve. Ms Economou seconded. The motion was unanimously approved by a roll call vote.

Roll Call Vote: Steve Glass – Yes
Thomas Allen – Yes
Zoe Economou – Yes
Daniel Conklin – Absent
Maria Young – Absent
Gabriella Coughlin – Yes
Sarah Hurteau – Absent

- E. [PSA](#) with Laurel Ladwig for Watershed Stewards. Steve made a comment that partnering with Laurel has been wonderful in the past. Motion to enter into a PSA with Laurel Ladwig for Watershed Stewards. Mr Allen moved to approve Steve's signature on this PSA. Seconded by Ms Economou. The motion was unanimously approved by a roll call vote.

Roll Call Vote: Steve Glass – Yes
Thomas Allen – Yes
Zoe Economou – Yes
Daniel Conklin – Absent
Maria Young – Absent

Gabriella Coughlin – Yes
Sarah Hurteau – Absent

8. **Reports** and possible **Action Items**

- A. Mr Allen was at a NM Science Teachers Association meeting. There is legislation coming out of the NM Legislature education and science committee. There is funding for a hub for STEM education in the state that would coordinate with regional hubs to promote this in the state. NMSTA proposing a STEM Innovation Network (PED/HED funding); Ciudad SWCD should be involved; LESC is currently considering the legislation.

9. **District Staff Report**

- A. [Report](#)

10. **Other Business**

- A.

Adjourned

6:49 PM

Submitted by: Joshua O'Halloran

Date approved: